

# Logistic Park Services Pte Ltd

## Application Form for In Principle Non-Objection (IPNO)

Date of Application:

IPNO application for:

- ☐ For new lease and sublet applications
- ☐ For assignment and lease renewal applications
- ☐ For change in usage and additional usage applications
- ☐ Change in directors for existing lessees and sub-lessees
- ☐ Lessees intending to perform alterations and additions within ALPS

To fill up this portion if the lessee or sub-lessee is not an individual	
Full Entity Name (as registered with the ACRA)	
UEN	
Lessee/Sub-Lessee	Choose an item.
Commencement Date/Tenure	
Full Address (inclusive of the block no.)	
Unit No. (if applicable)	
Cargo Handler <sup>1</sup>	Choose an item.
Assemble, mix or otherwise manipulate any goods for entry into customs territory, where any goods or materials used in the assembly, mixing or manipulation are dutiable goods	Choose an item.
Manufacture any goods	Choose an item.
Conduct any retail trade	Choose an item.
Nature of Business	Choose an item.
If other, please specify	
To fill up this portion if the lessee or sub-lessee is an individual	
Full name as indicated in the individual's identification card	
Type of identification used (e.g, passport or identity card)	Choose an item.
Nationality	
Lessee/Sub-Lessee	Choose an item.
Commencement Date/Tenure	
Full Address (inclusive of the block no.)	
Unit No. (if applicable)	

<sup>1</sup> Definition of cargo handlers in FTZ Act: A person providing any service or facility for the storing, processing or handling of goods at the free trade zone, for any goods being brought into or out of Singapore.

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<b>Cargo Handler<sup>2</sup></b>	Choose an item.
<b>Assemble, mix or otherwise manipulate any goods for entry into customs territory, where any goods or materials used in the assembly, mixing or manipulation are dutiable goods</b>	Choose an item.
<b>Manufacture any goods</b>	Choose an item.
<b>Conduct any retail trade</b>	Choose an item.
<b>Nature of Business</b>	Choose an item.
<b>If other, please specify</b>	

Please note that the application form should be submitted together with other relevant documents (pages 3 and 4, if applicable).

For any enquiries, please contact [enquiry@logparksvc.sg](mailto:enquiry@logparksvc.sg)

## **Internal Use Only**

☐ Approved

☐ Rejected

**Name:**

**Designation:**

**Date:**

**Remarks:**

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<sup>2</sup> Definition of cargo handlers in FTZ Act: A person providing any service or facility for the storing, processing or handling of goods at the free trade zone, for any goods being brought into or out of Singapore.

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## **Documents required:**

### **For new lease and sublet applications**

1. Bizfile issued by ACRA dated within 3 months prior to submission;
2. Declaration on the nature of the activity intended to be conducted in ALPS;
3. NEA clearance (if applicable);
4. Necessary approvals under the FTZ Act from the Director-General and/or other relevant authorities<sup>3</sup>; and
5. Declaration confirming whether there is any handling or storage of dangerous goods in ALPS.

### **For assignment and lease renewal applications** (to notify LPS as soon as there is intention to assign the lease or when lease renewal is due)

1. Bizfile issued by ACRA dated within 3 months prior to submission;
2. Declaration on the nature of the activity intended to be conducted in ALPS;
3. NEA clearance (if applicable);
4. Necessary approvals under the FTZ Act from the Director-General and/or other relevant authorities;
5. Declaration confirming whether there is any change in usage (For sub-lessees applying for a change in usage, the lessee will need to pre-terminate the existing sublet and apply for a new sublet application); and
6. Declaration confirming whether there is any handling or storage of dangerous goods in ALPS.

### **For change in usage and additional usage applications**<sup>4</sup> (to notify LPS prior to the change)

1. Declaration on the nature of the activity intended to be conducted in ALPS;
2. NEA clearance (if applicable);
3. Necessary approval under the FTZ Act from the Director-General and/or other relevant authorities; and
4. Declaration confirming whether there is any handling or storage of dangerous goods in ALPS.

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<sup>3</sup> “The following activities in the FTZ requires the necessary approval under the FTZ Act from the Director General before conducting them in ALPS:

(a) Assemble, mix or otherwise manipulate any goods for entry into customs territory, where any goods or materials used in the assembly, mixing or manipulation are dutiable goods;

(b) Manufacture any goods; or

(c) Conduct any retail trade.

For parties conducting retail trade in ALPS, authorisation by LPS to do so in writing is required prior to commencing retail trade, with the authorisation subject to any conditions that LPS may impose (as may be imposed by the Director General). Any person conducting retail trade is required to obtain LPS’ written authorisation before commencing any changes to the retail trade conducted.”

<sup>4</sup> For sub-lessees applying for a change in usage, the lessee will need to pre-terminate the existing sublet and apply for a new sublet application.

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**Change in directors for existing lessees and sub-lessees** (to notify LPS via email within 5 working days prior to the director's proposed appointment)

1. Full name;
2. Identification type (e.g. Passport or ID);
3. Identification number; and
4. Nationality.

## **Perform alterations and additions within ALPS**

1. Building plan in PDF format, followed by JTC's landowner consent and the Urban Redevelopment Authority's written permission.